

WATERNISH COMMUNITY HALL

MINUTES OF MEETING WED 1ST OCTOBER 2025

		ACTIO N
	<p>Present : Judi Hodgkin, Jill Lopez, Frank Coma, Colin Woodbridge (remotely)</p> <p>Apologies : Cathy Myhill, Maggie Morton, DJ Campbell</p>	
1	<p>Chairperson's Report</p> <ul style="list-style-type: none"> • Additional Parking: JH reported that she had received a positive response from RM and would be chasing up WMcG to enquire about possible use of Common Grazings land • Hall Cleaner: JH reported that the current arrangement with volunteers was working well. It was agreed to review this again in the Spring and consider some form of thanks to all those participating then. A possible applicant for the paid post had not pursued the matter. • Community Garden Access: JH had received a request for an online signature but it transpired that this was a scam. She will pursue the matter again with the solicitors • Bench at Fasach Woods and replacement fence at roadside. Still awaiting quotes from Johannes 	<p style="text-align: center;">JH</p> <p style="text-align: center;">ALL</p> <p style="text-align: center;">JH</p> <p style="text-align: center;">JH</p>
2	<p>Secretary's Report:</p> <ul style="list-style-type: none"> • Solar Panels - are still operating well to our advantage. CW has reported that our most recent electricity consumption stood at -£83 at the end of September but +£92 on October 1st. • Collection of newly donated fridge/freezer. JL reported that this had been delivered (many thanks Gill and Joe) and that the 'trolley wheels' have been removed from the fridge in the kitchen and placed under the new freezer in the new storage area. This item would be available in an emergency to any local resident whose own item had broken down. • It was also noted how much easier it is to move things around thanks to the ramps installed by DJC • Various past and future bookings made including a proposed pop-up café - JL to find out more tomorrow • It was noted that we had been donated a Laminator and some pouches. As FC and JH have their own it will stay with JL for the time being • SSE are planning a consultation in the Hall on November 4th. JL is liaising with them over this 	<p style="text-align: center;">JL</p>

3 .	Treasurer's Report: <ul style="list-style-type: none">• Thanks to CW for a comprehensive overview of our finances and comparison with the previous year's equivalent. It was noted that the solar panels have had a massive impact on our expenditure for utilities. WE wondered whether it would be possible to make a comparison of previous water bills as against current ones so we can check the impact of the Community Garden on our costs	CW
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Summary of accounts as of Sept 2025

Income this year is on a par with the previous year.

Expenditure has been considerably reduced largely by a reduction in Utility Insurance, Maintenance and Event Expenditure has increased.

Account Status End of Sept 2025

- 100 Club £1066.78
- Community Fund £1912.29
- Current Account £7854.74
- Savings Accounts £1.06

Income as of end Sept 2025

	2024/5	2023/4
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Payments as of end Sept 2025

Total Outgoings	£5765.51	(£7868.72)
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Notable Charges

	2024/5	2023/4
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- We discussed CW's paper on the proposed restructuring of our online security protocols.

Online Accounts Overview

Online Tasks	Member 1	Member 2	Member 3	PC	Phone App
Banking	Colin	Judi		Browser	Android App
Contactless Card Account	Colin			Browser	
OSCR Returns	Colin	Judi		Browser	
Electricity Account (Octopus)	Colin			Browser	
Water Account (Business)	Colin			Browser	
BT Broadband Account	Colin			Browser	
Insurance Account	Colin			Browser	
Newsletter	Frank	Donnie			
Diary/Calendar	Jill				
Xmas Raffle	Judi				
Solar Panels	Colin	Jill		Browser	Android App

Security Considerations for Hall Online Use

1. Introduction

The Hall is now doing more transactions online than in previous years. This ranges from Banking to monitoring the Solar Panels. As such we need to consider how to control access to these services. This includes who has access to what service; control of credentials needed to log in; backup of these credentials.

Currently whoever has access to online services for the Hall is responsible for their own security but equally the log in credentials are only known to the specific individuals accessing them. This needs to be controlled by at least two other members of the committee for security and backup purposes.

2. Proposal

- Two committee members to act as Administrators for all credentials for online services - service/usernames/passwords
- Each Administrator to use a Password Manager - Bitwarden - to control

	<ul style="list-style-type: none"> credentials • Individual users to provide service and credential details to the Administrators for inclusion in Bitwarden • Individual users shall consider their own security arrangements for Hall Online purposes and ensure these are adequate for the service. <p>3. Bitwarden Basics</p> <ul style="list-style-type: none"> • Provides secure online storage of credentials • Free version allows for two owners to share all functions. • Access will be a unique email address and password for each Administrator/Owner • Can generate random username and passwords. • Provides an Autofill function to fill in credentials automatically • Secure notes can be stored - e.g Pin numbers, customer numbers etc <p>4. Summary</p> <ul style="list-style-type: none"> • Use of Bitwarden by two committee administrators will ensure that a backup of all credentials is kept. • Use of Bitwarden will enable administrators to easily change credentials in the case of a breach of data or where a user is no longer part of the Hall organisation. <p>It was agreed that this is a necessary step for us to take to ensure that we always have a back up plan for any changes in circumstances. FC noted some alterations required under the newsletter/ website/ Xmas raffle headings and will contact CW directly about this. It was also noted that an entry should be included for the Solar Panel readings: Solaratwaternish.24.</p> <p>We also discussed the question of an annual fee for retention of the domain name. At the moment this is held in FC's name but we might wish to change this at some point.</p> <p>Further discussion to take place at next meeting</p>	
5	<p>Forthcoming Events/ Activities:</p> <ul style="list-style-type: none"> • Christmas Fair/ Table Top sale - requests for tables very slow (but NB have picked up since the meeting!) Date confirmed as 22nd November. Provisional help in the kitchen confirmed. • Christmas Raffle - confirmed that we will hold one for the 6th Year!! Agreed date of 13th December (sorry CM we felt that your suggested date was too late and that people may already be away).. FC will arrange for 2000 tickets to be printed as we ran out last year. It was agreed to try to limit the number of individual prizes a little by increasing the number of 'goody bags' as the latter seem popular. JH will start to pester Talisker soon as it has always taken a while to get their promised prize to come through • SEALL ? No further news • John Wilson Band - JL will contact again to see when they can next come. It will not be at Hogmanay as they have already ruled this out. 	
6	<p>Any Other Business:</p>	

	<ul style="list-style-type: none"> • Locking device for bins. JH has had no response from the call centre in Inverness - it now seems impossible to deal directly with the Portree depot. To be chased • Maintenance issue - it was noticed that water was dripping from the external part of the air-source heat pump. After investigation JL discovered that the outlet pipe had become blocked. This has been cleared and DJC approached to find a more permanent fix • FC reported that there has been little to no support for the Tennis Table evenings so he proposes to put them on ice for the time being. It was agreed to place a general advert in the newsletter reminding people that this plus Pickle Ball and Curling equipment is available for people to use at the Hall when they wish. Don't wait for members of the Committee to set it up!! 	JH
7 .	Date of Next Meeting - No date was set at this time.	